

**FURTHER DETAILS REGARDING MAIN TOPICS OF
PROGRAMME NO. 01B/2015 (Item No. 1 & 2)**

CHIEF GENERAL MANAGER

(Part I - General Category & Part II - Society Category)

**APEX SOCIETIES OF CO-OPERATIVES SECTOR IN KERALA &
KERALA STATE CO-OPERATIVE BANK LTD**

(CATEGORY No. 296/2011 & 297/2011)

PART I

Kerala Co-operative Societies Act 1969

Definitions, registration, byelaws, contents, amendments, registrar – powers, membership – rights, liabilities of members. Management, meetings, general body, managing committee, president, vice president, secretary – duties, responsibilities. Co-operative audit – special features, administrative set up, co-operative auditor – duties, powers etc. Settlement of disputes – arbitration, winding up and dissolution of societies, liquidator, procedure.

Management

Meaning, features, principles. Planning – types, advantages, limitations. Decision making – types, process. Authority – concepts, centralisation / decentralisation, motivation and leadership. Organisation, structural / functional sense, communication, types, principles, barriers etc. Strategic management, attitudes, values, perception, learning and behaviour modification.

Business Laws

Indian Contract Act 1872, Law of Contracts, Special Contracts, bailment, pledge, indemnity and guarantee. Consumer Protection Act 1986, Right to Information Act, regulating authorities, IRDA, TRAI.

Business Environment (B. E)

Meaning of business environment, Micro / macro business environment, economic, political environment. New Industrial Policy, Fiscal Policy, Monetary Policy, New Economic Policy, liberalisation, globalisation, privatisation, M.N.C.s, transfer of technology, social responsibility of business.

Banking and Capital Market

Evolution of banking, features of banking, banking systems, commercial banks – credit creation, central banking – credit control. RBI, SBI, development banks, regional rural banks, nationalisation of banks, Banking Regulation Act 1949. Money

market, capital market, micro finance, credit cards, merchant banking, factoring, mutual funds, SEBI, stock exchanges.

Accounting and Financial Management

Accounting principles, concepts, objectives, basic accounting terms, final accounts, trading, profit and loss account, capital / revenue expenditure, depreciation, bad debts. Partnership accounts, company accounts, issue of shares / debentures.

Financial management, financial system, financial markets, money markets. Financial Planning, capital budgeting, working capital, management, sources of finance, capital structure.

PART II : General Knowledge and Current Affairs

Salient Features of Indian Constitution

Salient features of the Constitution - Preamble- Its significance and its place in the interpretation of the Constitution.

Fundamental Rights - Directive Principles of State Policy - Relation between Fundamental Rights and Directive Principles - Fundamental Duties.

Executive - Legislature - Judiciary - Both at Union and State Level. - Other Constitutional Authorities.

Centre-State Relations - Legislative - Administrative and Financial.

Services under the Union and the States.

Emergency Provisions.

Amendment Provisions of the Constitution.

Social Welfare Legislations and Programmes

Social Service Legislations like Right to Information Act, Prevention of atrocities against

Women & Children, Food Security Act, Environmental Acts etc. and Social Welfare Programmes like Employment Guarantee Programme, Organ and Blood Donation etc.

RENAISSANCE IN KERALA

Towards A New Society

Introduction to English education - various missionary organisations and their functioning- founding of educational institutions, factories, printing press etc.

Efforts To Reform The Society

(A) Socio-Religious reform Movements

SNDP Yogam, Nair Service Society, Yogakshema Sabha, Sadhu Jana Paripalana Sangham, Vaala Samudaya Parishkarani Sabha, Samathwa Samajam, Islam Dharma Paripalana Sangham, Prathyaksha Raksha Daiva Sabha, Sahodara Prasthanam etc.

(B) Struggles and Social Revolts

Upper cloth revolts.Channar agitation, Vaikom Sathyagraha, Guruvayoor Sathyagraha, Paliyam Sathyagraha. Kuttamkulam Sathyagraha, Temple Entry Proclamation, Temple Entry Act .Malyalee Memorial, Ezhava Memorial etc. Malabar riots, Civil Disobedience Movement, Abstention movement etc.

Role Of Press In Renaissance

Malayalee, Swadeshabhimani, Vivekodayam, Mithavadi, Swaraj, Malayala Manorama, Bhashaposhini, Mathnubhoomi, Kerala Kaumudi, Samadarsi, Kesari, Al-Ameen, Prabhatham, Yukthivadi, etc

Awakening Through Literature

Novel, Drama, Poetry, *Purogamana Sahithya Prasthanam, Nataka Prashtanam*, Library movement etc

Women And Social Change

Parvathi Nenmenimangalam, Arya Pallam, A V Kuttimalu Amma, Lalitha Prabhu.Akkamma Cheriyan, Anna Chandi, Lalithambika Antharjanam and others

Leaders Of Renaissance

Thycaud Ayya Vaikundar, Sree Narayana Guru, Ayyan Kali.Chattampi Swamikal, Brahmananda Sivayogi, Vagbhadananda, Poikayil Yohannan(Kumara Guru) Dr Palpu, Palakkunnath Abraham Malpan, Mampuram Thangal, Sahodaran Ayyappan, Pandit K P Karuppan, Pampadi John Joseph, Mannathu Padmanabhan, V T Bhattathirippad, Vakkom Abdul Khadar Maulavi, Makthi Thangal, Blessed Elias Kuriakose Chaavra, Barrister G P Pillai, TK Madhavan, Moorkoth Kumaran, C. Krishnan, K P Kesava Menon, Dr.Ayyathan Gopalan, C V Kunjuraman, Kuroor Neelakantan Namboothiripad, Velukkutty Arayan, K P Vellon, P K Chathan Master, K Kelappan, P. Krishna Pillai, A K Gopalan, T R Krishnaswami Iyer, C Kesavan. Swami Ananda Theerthan , M C Joseph, Kuttippuzha Krishnapillai and others

Literary Figures

Kodungallur Kunhikkuttan Thampuran, KeralaVarma Valiyakoyi Thampuran, Kandathil Varghese Mappila. Kumaran Asan, Vallathol Narayana Menon, Ulloor S Parameswara Iyer, G Sankara Kurup, Changampuzha Krishna Pillai, Chandu Menon, Vaikom Muhammad Basheer. Kesav Dev, Thakazhi Sivasankara Pillai, Ponkunnam Varky, S K Pottakkad and others

GENERAL KNOWLEDGE AND CURRENT AFFAIRS

General Knowledge and Current Affairs

NOTE: - It may be noted that apart from the topics detailed above, questions from other topics prescribed for the educational qualification of the post may also appear in the question paper. There is no undertaking that all the topics above may be covered in the question paper.